



srh



SRH Hochschule Heidelberg  
Introduction to IT

# Agenda

- 01 Campus web portal / Mobile Apps**  
schedule, exams, etc.
- 02 In-house network at university**  
WLAN, PC pool
- 03 Web applications**  
E-Mail and Office365 for students  
Citrix
- 04 Use of SmartCard**  
printing, parking deck and dining

**05 ILIAS**

**06 IT support**

# Web portal / Mobile-apps

# 01

# Web portal

## Overview of functions

- Schedule
- My Studies
- Documents
- My (personal) Data
- Application

# Mobile

In stores available app „SRH Hochschule Heidelberg“



— Apple



— Android



# In-house network at university

# 02

# Where can I register?

- PC rooms of the respective faculties; information available at the secretariat
- Central library (Bonhoefferstraße 8, vis-à-vis CUBE canteen)

## **Please note:**

The PC rooms except the library are mainly used by the respective faculties on their own. If you would like to borrow technical equipment, please ask the secretariat of your own faculty first.

# How can I register? (username)



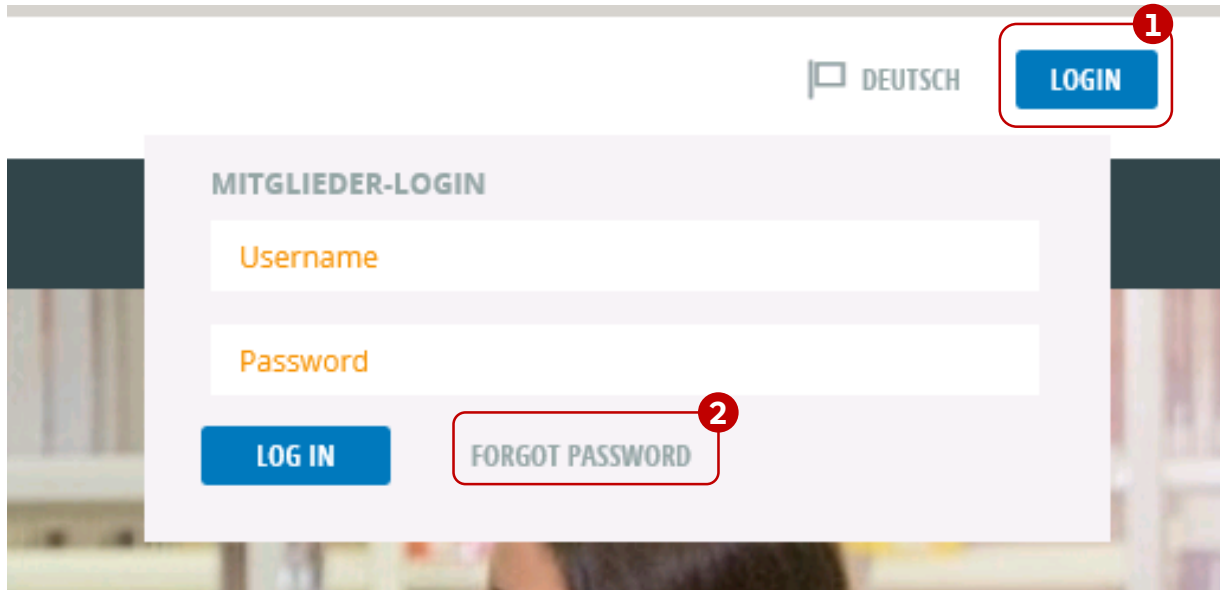
Systems or environments	Username
Campus web portal	matriculation <u>number@stud.hochschule-heidelberg.de</u>
WLAN (wlanfh1x, eduroam)	matriculation <u>number@stud.hochschule-heidelberg.de</u>
Windows (e.g. PC pool)	matriculation <u>number@stud.hochschule-heidelberg.de</u>
E-Mail/ Web applications	matriculation <u>number@stud.hochschule-heidelberg.de</u>
Citrix remote desktop	matriculation <u>number@stud.hochschule-heidelberg.de</u>
ILIAS	matriculation number

**Please note:** For registration at further, specific systems that are used at your faculty, please contact the person in charge.



# Password forgotten?

1. If you forgot your password you can request a new one: <https://campus.hochschule-heidelberg.de/>



The screenshot shows the login interface for SRH Hochschule Heidelberg. At the top right, there is a language selector set to 'DEUTSCH' and a blue 'LOGIN' button, which is circled in red with a '1' in a red circle. Below this is a white login form titled 'MITGLIEDER-LOGIN'. The form contains two input fields: 'Username' and 'Password'. At the bottom of the form, there are two buttons: a blue 'LOG IN' button and a white 'FORGOT PASSWORD' button, which is also circled in red with a '2' in a red circle.

# Password forgotten?

Please enter your username and click **Send**:

## Neues Passwort anfordern

Wenn Sie Ihr Passwort vergessen haben, können Sie hier ein neues anfordern. Geben Sie dazu Ihren Benutzernamen ein. Klicken Sie auf Senden. Im nächsten Schritt erhalten Sie eine E-Mail an die von Ihnen angegebene E-Mail-Adresse. Diese E-Mail enthält einen Link. Nachdem Sie auf diesen Link geklickt haben, erhalten Sie automatisch eine weitere E-Mail mit Ihrem neuen Passwort. Wenn Sie sich das nächste Mal am Webportal anmelden, müssen Sie Ihr neues Passwort aus Sicherheitsgründen ändern.

Benutzername

### Hint:

For using this feature, your private e-mail address must always be kept up-to-date in the Campus web portal.

# Password forgotten?

2. You will receive an e-mail to your private e-mail-address that will contain a link.

## ATTENTION:

- This link is valid for 48 hours!
- If you check your e-mails later the link will be expired.
- In this case please start with the first step again.

# Password forgotten?

- Link (example):

Please click the following link. If your browser will not open the link correctly, copy the link and paste it into your browser. A new password will be sent to this e-mail address  
<<https://campus.hochschule-heidelberg.de/scripts/mgrqispi.dll?APPNAME=CampusNet&PRGNAME=LOSTPASSEND&ARGUMENTS=-N000000000000002,-N000000000000000,-AE4CF6CBECE919EC5F2745B844F671862BB541424FE7FDE473DAAAB6CFE3E2DFDABFCF68FB3A26C29586EA1CF065B2B843>>

3. Click this link to get another e-mail with your new password.

- Next time you log in to the web portal, you will have to change this password.

# Password forgotten?

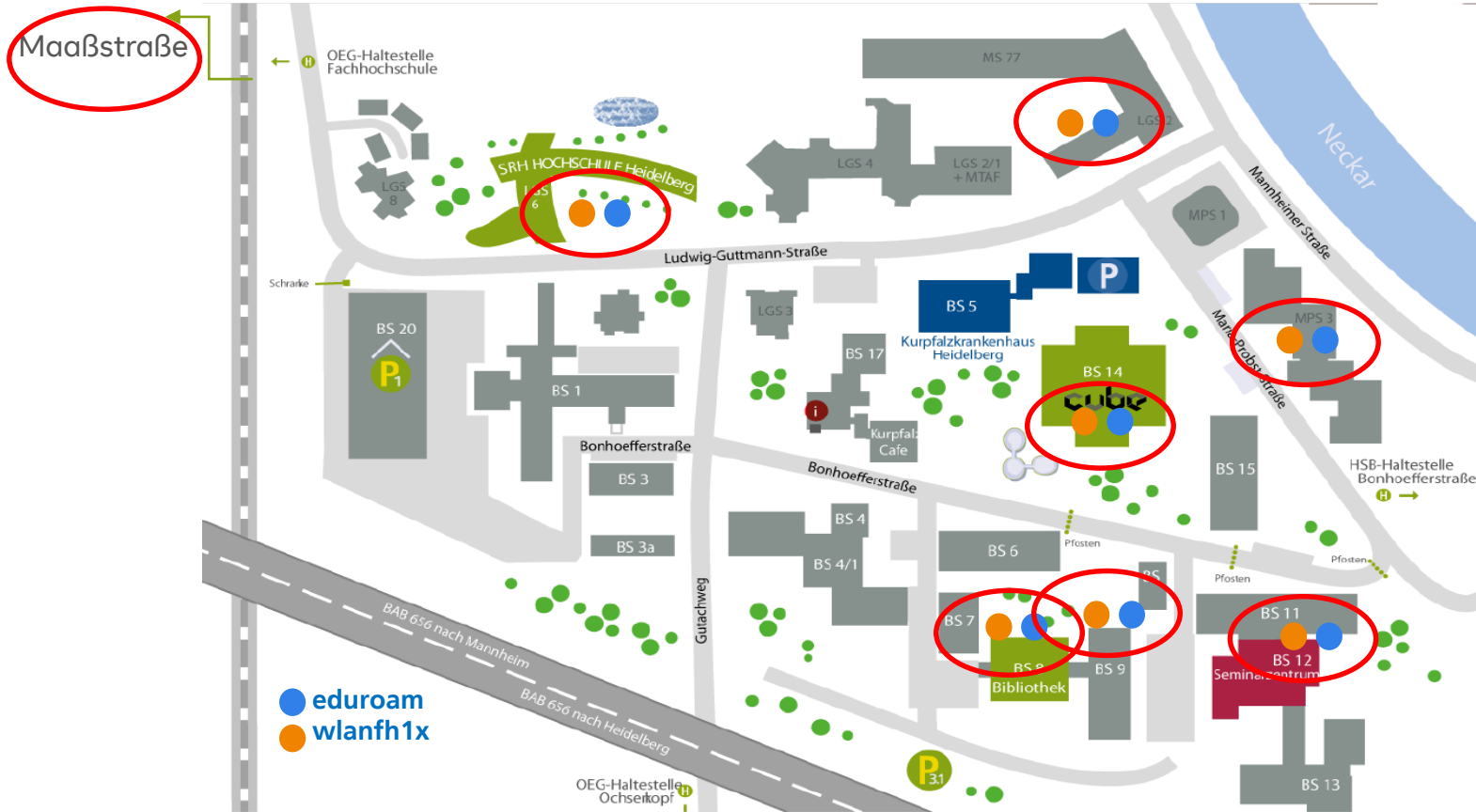
## Rules for creating a new password:

- The password must not contain parts of your first or last name
- The password must contain at least 8 characters
- The password must consist of at least three of the following categories:
  - Latin **upper case letter (A-Z)**
  - Latin **lower case letter (a-z)**
  - numbers **(0-9)**
  - **characters** like e.g.: !, ?
- Please **avoid** the following characters to ensure proper functioning: ä, ö, ü, @, #, §

# Registration at Wlan

- wlanfh1x (in-house-network)
- eduroam (worldwide available at universities, click here to get an overview: <https://www.eduroam.org/where/> )
- Login:
  - username: matriculation number@stud.hochschule-heidelberg.de
  - password: your standard password

# Wlan map



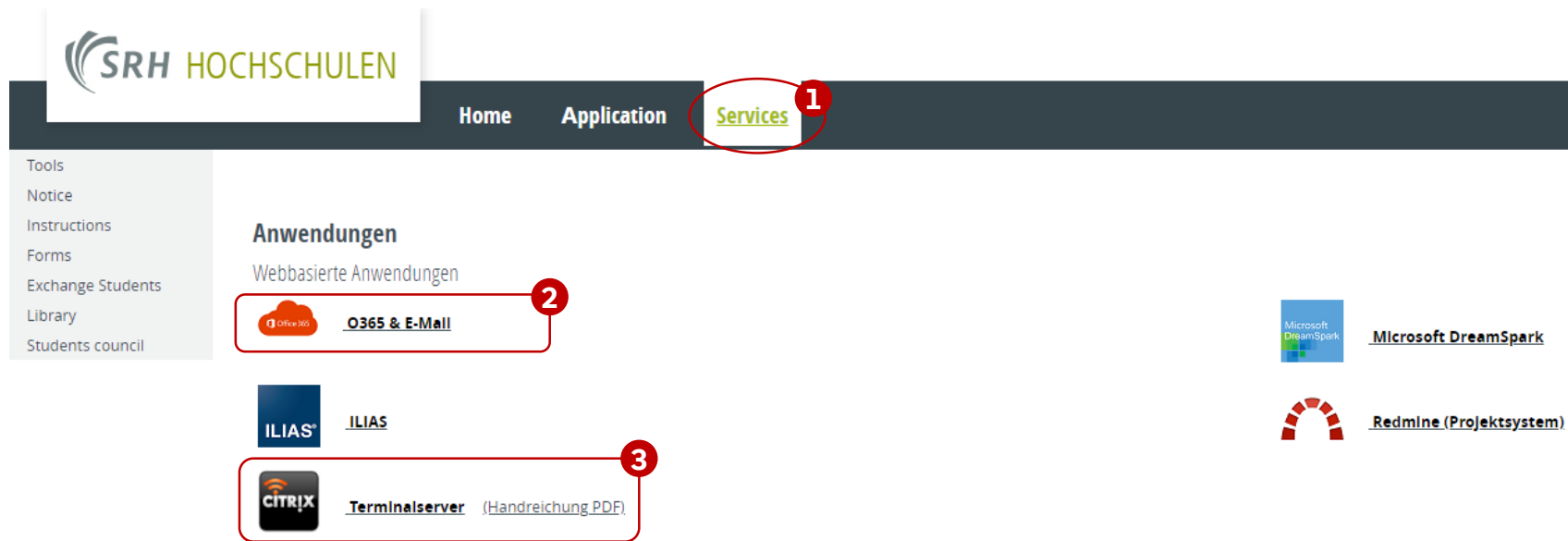
# Web applications

# 03



# Access your e-mails

Open <https://campus.hochschule-heidelberg.de/>

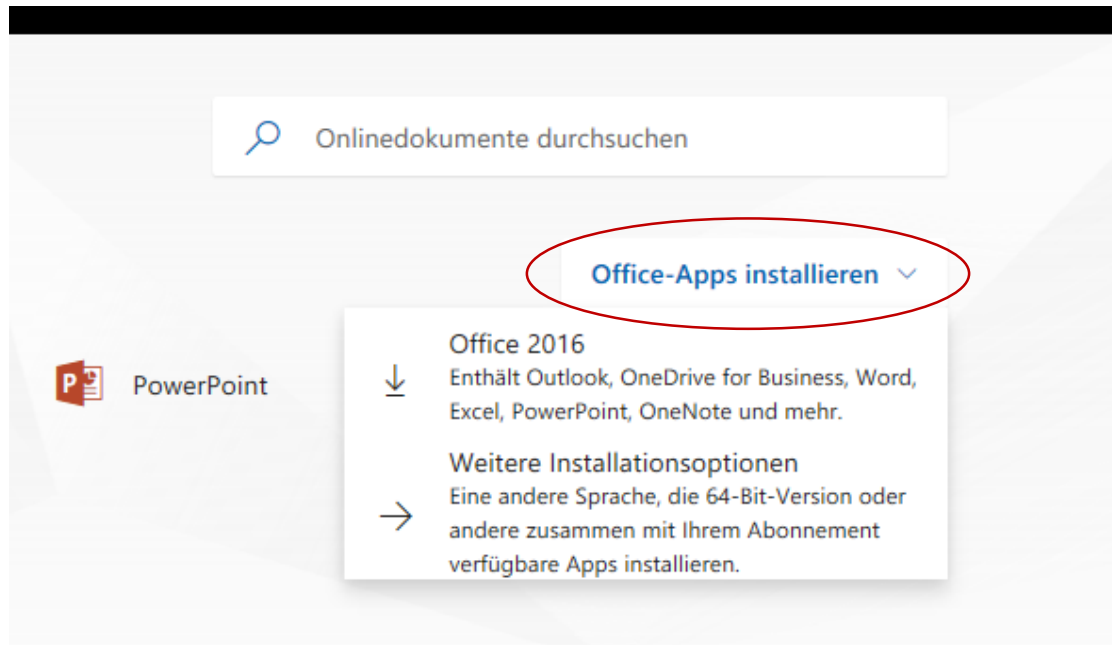


The screenshot shows the SRH Hochschule Heidelberg portal. At the top left is the SRH HOCHSCHULEN logo. A dark navigation bar contains 'Home', 'Application', and 'Services' (circled in red with a '1' callout). A left sidebar lists 'Tools', 'Notice', 'Instructions', 'Forms', 'Exchange Students', 'Library', and 'Students council'. The main content area is titled 'Anwendungen' and 'Webbasierte Anwendungen'. It features several application tiles: 'O365 & E-Mail' (circled in red with a '2' callout), 'ILIAS', 'Terminalserver (Handreichung PDF)' (circled in red with a '3' callout), 'Microsoft DreamSpark', and 'Redmine (Projektsystem)'.

Login: matriculation number@stud.hochschule-heidelberg.de + standard password

# Office365 for students

- As a student of SRH University Heidelberg you are permitted to download Office365 free.



- Please follow the steps below to download Office365

# CITRIX Remote desktop

- Fully-fledged Windows desktop with access to internal resources
- Access to an own drive / D2S and optionally to add on programs (e.g. SPSS)
- Install Citrix Receiver (is provided for download)
- Manual for further information (currently only available in German)



[Terminalserver](#) ([Handreichung PDF](#))

# SmartCard

# 04

# Use of Smartcard

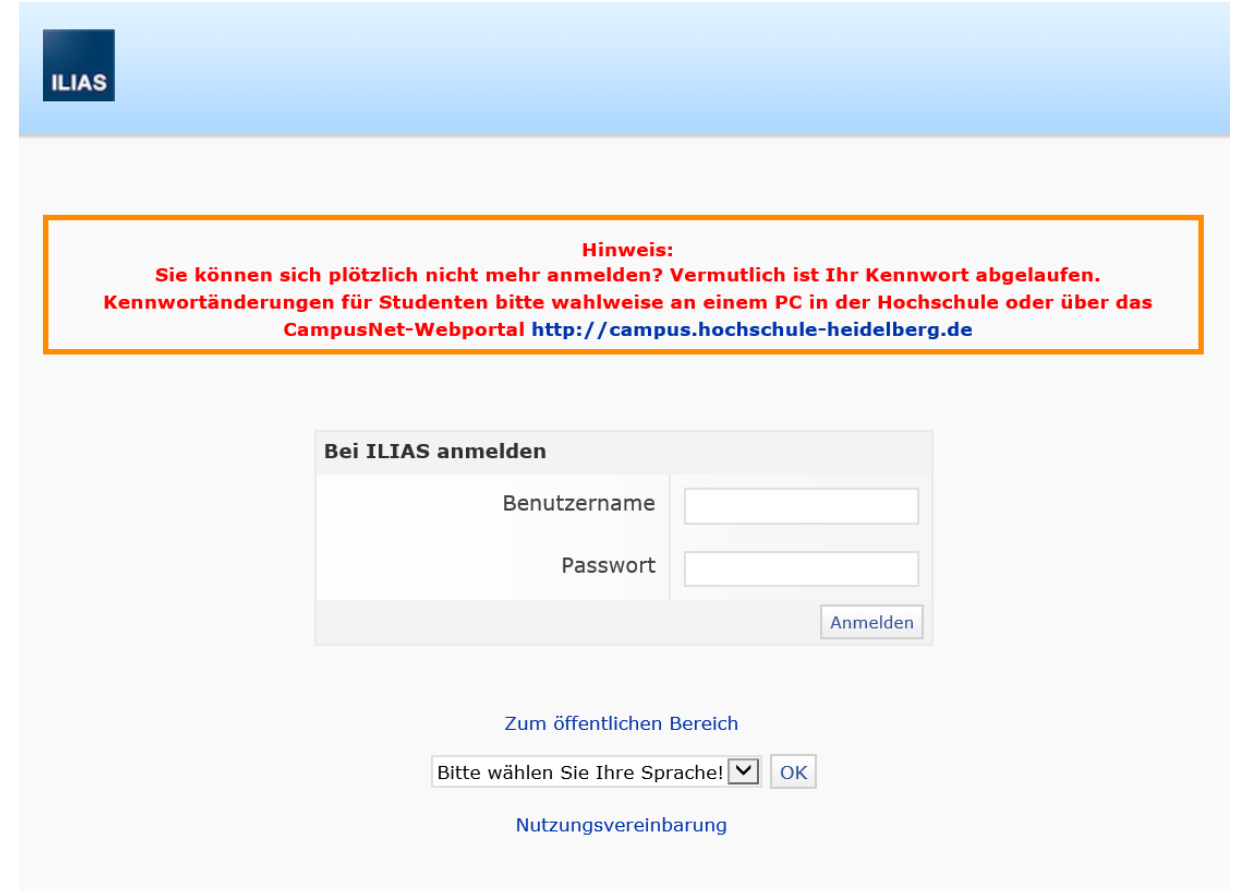
- You can use your Smartcard (student card) for several services at the campus:
  - Printing at the local computers, e.g. pc pool; printer are already configured and you can pick up your hard copies with your Smartcard
  - Parking
  - Please ask the administrative staff in building MPS3 / room E37a
  - Paying at the canteen (CUBE). You can recharge your card at the canteen

# ILIAS® e-learning platform

# 05

# ILIAS

- Some faculties use the e-learning platform ILIAS® additional to the web portal
- <https://ilias.fh-heidelberg.de>
- Login: matriculation number + standard password
- You get further information about functioning and handling from your faculty



The screenshot shows the ILIAS login interface. At the top left, there is a blue header with the ILIAS logo. Below the header, a red-bordered box contains a warning message in German: "Hinweis: Sie können sich plötzlich nicht mehr anmelden? Vermutlich ist Ihr Kennwort abgelaufen. Kennwortänderungen für Studenten bitte wahlweise an einem PC in der Hochschule oder über das CampusNet-Webportal <http://campus.hochschule-heidelberg.de>". Below this box is a login form titled "Bei ILIAS anmelden". The form has two input fields: "Benutzername" and "Passwort", and an "Anmelden" button. Below the form, there is a link "Zum öffentlichen Bereich", a language selection dropdown menu with the text "Bitte wählen Sie Ihre Sprache!" and an "OK" button, and a link "Nutzungsvereinbarung".

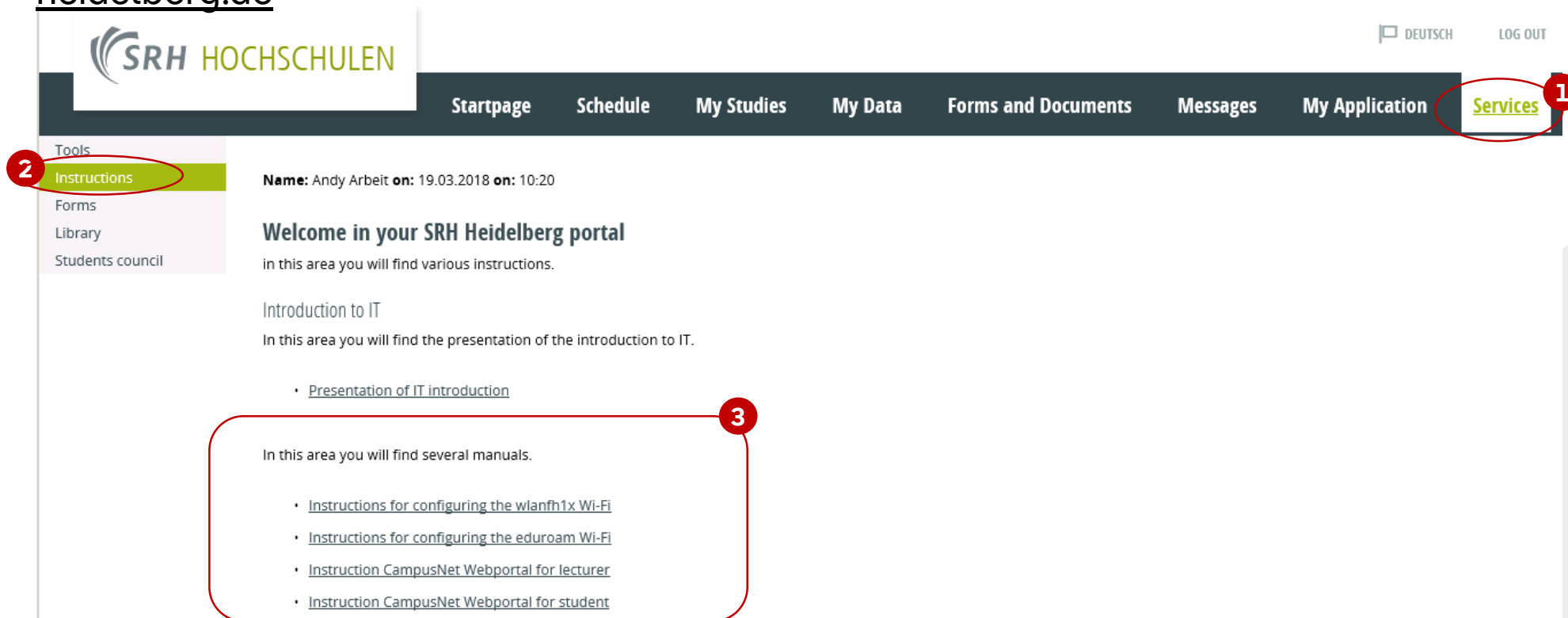
# Manuals & IT support

# 06



# Manuals

On the following website you find several manuals: <https://campus.hochschule-heidelberg.de>



The screenshot shows the SRH Hochschule Heidelberg portal. The top navigation bar includes the SRH HOCHSCHULEN logo, a language selector for DEUTSCH, and a LOG OUT button. The main navigation menu contains links for Startpage, Schedule, My Studies, My Data, Forms and Documents, Messages, My Application, and Services (circled with a red '1'). A left sidebar menu lists Tools, Instructions (circled with a red '2'), Forms, Library, and Students council. The main content area displays a welcome message and a list of links. A red box (circled with a red '3') highlights a section titled 'In this area you will find several manuals.' containing four links: 'Instructions for configuring the wlanfh1x Wi-Fi', 'Instructions for configuring the eduroam Wi-Fi', 'Instruction CampusNet Webportal for lecturer', and 'Instruction CampusNet Webportal for student'.

SRH HOCHSCHULEN

DEUTSCH LOG OUT

Startpage Schedule My Studies My Data Forms and Documents Messages My Application **Services** 1

Tools

**Instructions** 2

Forms

Library

Students council

**Name:** Andy Arbeit **on:** 19.03.2018 **on:** 10:20

### Welcome in your SRH Heidelberg portal

in this area you will find various instructions.

Introduction to IT

In this area you will find the presentation of the introduction to IT.

- [Presentation of IT introduction](#)

In this area you will find several manuals. 3

- [Instructions for configuring the wlanfh1x Wi-Fi](#)
- [Instructions for configuring the eduroam Wi-Fi](#)
- [Instruction CampusNet Webportal for lecturer](#)
- [Instruction CampusNet Webportal for student](#)

# IT support

- Please ask your fellow students
  
- Consultation hour for students:
  - **Monday - Thursday: 1:00pm – 2:00pm (06221/4275-712)**
  - At the Info point / **WelcomeDesk** at the Tower, Ludwig-Guttman-Str. 6
  - Don't forget to bring your **student card**
  
- Only in **exceptional cases**: [info.hshd@srh.de](mailto:info.hshd@srh.de)

**Thank you for your attention  
and good luck for your studies!**